



Learner Health & Safety Policy

We are committed to providing a safe and supportive environment for learners.

Health and Safety is central to all that we do. This policy, alongside the policy for employees, volunteers and visitors, is regularly reviewed to ensure that we meet our obligations under Health and Safety legislation.

The Directors are responsible for Health and Safety within the company. There is a Health and Safety representative in all of our centres who you can ask to talk to if you have any concerns.

When you join Eat That Frog Group, Health and Safety will be included as part of your induction to your course. As a learner on one of our courses you will be expected to follow our rules to ensure your own and everybody else's safety. You are responsible for acting in a way that does not put you at risk of harm and also for avoiding harm happening to others. Remember - Do as you would be done by.

Signing in and out

You will be shown how to sign in and out of our premises. It is important that you do this every time as this gives us a record of who is in the building should anything happen.

Accidents

If you have an accident of any sort while working in Eat That Frog you should tell your tutor. We will then record the details of that accident. We use this information to try and help avoid similar accidents happening again.

First Aid

All of our centres are equipped with first aid facilities and there are members of staff who are trained to administer first aid if you should need it.

Fire

What you should do in the event of a fire will also be included in your induction. You should make yourself familiar with the ways of escaping from the building. Fire exits are signed and you should find out where you should go after leaving the building. It is important that you go to this point and report to a member of staff as we need to make sure that everyone is safe.

Smoking

Smoking (or use of e-cigarettes) is not permitted in any of our premises.

Alcohol and drugs

You should not attend learning under the influence of either alcohol or drugs. If you do so, you may be asked to leave your course.

Personal Protective Equipment (PPE)

You may be provided with PPE if it is necessary for a part of your course. You must use it if it is provided and make sure that any items are fitted and worn correctly.

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Bullying

Bullying is a cause of both mental and physical ill health. Eat That Frog will not tolerate bullying of or by learners. If you are concerned that you are being bullied, you must tell your tutor or other member of staff immediately. Anyone found to be bullying others will be dealt with under our disciplinary process.

If you see anything that you feel may pose a risk to yourself or other people, please tell your tutor or other member of staff. Health and Safety is everyone's responsibility.